

2022  
HOSPITALITY  
MANAGEMENT AWARDS  
NOMINATION GUIDE

The background of the page is a dark, black field filled with numerous out-of-focus light points, creating a bokeh effect. These lights vary in size and brightness, with some appearing as large, soft circles and others as smaller, sharper dots. The overall effect is reminiscent of a starry night sky or a field of distant galaxies.

## 2022 IHI Hospitality Management Award Sponsors

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## **IHI Hospitality Management Awards**

Established in 1966, the Irish Hospitality Institute (IHI) is the professional body for the Hospitality Industry in Ireland. Our role is to assist and promote professional development and encourage our members through their own development, to facilitate education, networking, recognition, and career advancement while continuing to promote excellence in the industry.

The IHI Hospitality Management Awards is a prestigious annual event that recognises the contribution to the industry by hospitality professionals. By nominating your manager/s or colleague/s you will be recognising their commitment and professionalism to the industry and affording them the opportunity to receive one of these esteemed awards.

### **Key Dates for Your Diary**

Opening date, **Monday, 4th July**

Closing date for Nominations, **Friday, 26th August**

Closing date for Graduate of the Year, **Wednesday 14th September**

Interviews to be held from **Monday, 26th to Friday, 30th September**

Graduate of the Year Interviews, **Tuesday, 11th October**

Successful nominees will be advised of the Interview date and time from Monday, 12th September. Candidates must be available to attend interviews on these dates. In the event the candidate is unable to physically attend on the day, please note the Candidate nomination may need to be withdrawn.

The IHI Founders Evening & Hospitality Management Awards 2022 will take place on **Thursday, 24th November 2022, at Clayton Hotel, Burlington Road, Dublin.**

## Application Process

The IHI Hospitality Management Awards nomination platform (Award Force) will open on 4th of July, 2022. IHI Members will receive an email with a link to the platform where they will be invited to create login and commence the nomination process.

## Things to Remember

- Thirteen Award Categories
- Nominating recognises the commitment and professionalism of your team
- Ensure you read the criteria for the category you are nominating within
- Ensure your candidate is working within the role you are nominating them for
- All information provided to the IHI is used only for the purpose of the awards
- Please review your nomination prior to submission, ensuring all the relevant information is accurate
- Two nominations per IHI Member
- Do not leave it to the last minute



## **HOSPITALITY GRADUATE OF THE YEAR**

### **NOMINATION PROCESS**

Nominations are open to IHI Members entitled to submit nominations. If you are not an IHI Member and wish to nominate, contact the IHI office for Membership details on 01 662 4790.

The nomination form is to be completed by both the nominator and nominee.

A panel of IHI Judges made up of senior industry figures working to shortlist a minimum of 3 to a maximum of 5 candidates per category. The successful short-listed candidates are called to interview. Each nominee is scored by the judging panel based on their interview and the winner of each award is announced at the IHI Founders Evening & Hospitality Management Awards.

### **WHO SHOULD BE NOMINATED**

University, Colleges and Institutes of Technology will be invited to nominate graduates from all Hospitality Management programmes who they believe demonstrated creativity in an academic environment and displays an aptitude for success. Please note, that all nominations must be endorsed by a current Irish Hospitality Institute Member.

### **CRITERIA, ELIGIBILITY & NOMINATION DETAILS**

#### **Criteria:**

- Nominated candidates must demonstrate expertise in the following areas:
- Provide an example of learnings from college which have made them more effective managers or supervisors.
- Demonstrate excellence in customer care
- Display strong interpersonal and communication skills within your team
- Display leadership skills be they in a college project or work situation
- Display awareness and understanding of industry trends.
- Identify and give examples of key achievements in your current role.

#### **Eligibility:**

- Nominees must be graduates of the 2021 graduating class from a Hospitality Management programme up to and including Honours Degree level.
- Nominations will be accepted from the 2020 class, as no IHI awards took place due to the pandemic.
- Nominations should be made by a College representative.
- Following receipt of completed nominations, a shortlist will be drawn up by an independent industry representative adjudication panel.
- Shortlisted candidates will then be invited to interview.

**Nomination Details:**

Candidates for this award must be nominated by a College or Institute of Technology representative who is a current member of the Irish Hospitality Institute and who has detailed knowledge of the candidate's academic performance. The final closing date for nominations is Wednesday the 14th of September 2022.

We recommend that the nominator takes advantage of the word count on each question to highlight the nominee's skills and achievements. Please note, the nomination can be saved as a draft and completed at a later stage, if required. Once you have submitted your application, you will receive an email confirming receipt of your nomination.

**NB:** Interviews for the shortlisted graduates will be held on the 11th of October 2022. Shortlisted Candidates will be notified two weeks prior to their interview date and must be available to attend for interview.

**To nominate in this category, please click [here](#).**

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# YOUNG HOSPITALITY MANAGER OF THE YEAR

## NOMINATION PROCESS

Nominations are open to IHI Members entitled to submit nominations. If you are not an IHI Member and wish to nominate, contact the IHI office for Membership details on 01 662 4790.

The nomination form is to be completed by both the nominator and nominee.

\*Please note, that the **CPD** and **Your Current Role** sections are to be completed by the nominee.

A panel of IHI Judges made up of senior industry figures working to shortlist a minimum of 3 to a maximum of 5 candidates per category. The successful short-listed candidates are called to interview. Each nominee is scored by the judging panel based on their interview and the winner of each award is announced at the IHI Founders Evening & Hospitality Management Awards.

## WHO SHOULD BE NOMINATED

Young Managers in the Irish Hospitality Industry at all department levels.

## CRITERIA, ELIGIBILITY, & NOMINATION DETAILS

### Criteria:

- Nominated candidates must demonstrate expertise in the following areas:
- Display an ability to maintain good relations with customers, personnel and their peers.
- A proven ability to motivate and lead within their department.
- A dedication to excellence in customer care within each department.
- Evidence of strong communication and interpersonal skills both with management colleagues and the team.
- Display awareness and understanding of industry trends.
- Evidence of continuous professional development within their role.

### Eligibility:

- Nominees for the Young Manager of the Year must be 30 or younger on the 26th of November 2022.

### Nomination Details:

Candidates for this award must be nominated by a current member of the Irish Hospitality Institute who has detailed knowledge of the candidate's professional ability. The final closing date for nominations is Friday 26th of August, 2022. We recommend that the nominator takes advantage of the word count on each question to highlight the nominee's skills and achievements.

**NB:** Interviews for the shortlisted candidates for all categories will be held between Monday 26th of September and Friday 30th of September. Shortlisted Candidates will be notified two weeks prior to their interview date and must be available to attend for interview.

To nominate in this category, please click [here](#).

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## HOSPITALITY EMPLOYEE OF THE YEAR AWARD

### NOMINATION PROCESS

Nominations are open to all IHI Members who are entitled to submit nominations. If you are not an IHI Member and wish to nominate, contact the IHI office for Membership details on 01 662 4790.

The nomination form is to be completed by both the nominator and nominee.

\*Please note, the **CPD** and **Your Current Role** sections are to be completed by the nominee.

A panel of IHI Judges is made up of senior industry figures working to shortlist a minimum of 3 to a maximum of 5 candidates per category. The successful short-listed candidates are called to interview. Each nominee is scored by the judging panel based on their interview and the winner of each award is announced at the IHI Founders Evening & Hospitality Management Awards.

### WHO SHOULD BE NOMINATED

Any employee that has demonstrated outstanding service and commitment to your Hotel/Organisation.

### CRITERIA, ELIGIBILITY & NOMINATION DETAILS

#### Criteria:

- Demonstrate evidence of continuous improvement, commitment to exceeding brand standards,
- Display a willingness to take on additional internal responsibilities or roles,
- Active participation in company initiatives and being an ambassador for their hotel/organisation. They will have
- Evidence of continuous professional development and have been internally recognised for being exceptional in their hotel/organisation.

#### Eligibility:

The candidates must have two years of hospitality experience in any role. Following receipt of completed nominations, a shortlist will be drawn up by an independent industry representative adjudication panel.

#### Nomination Details:

Candidates for this award must be nominated by a current member of the Irish Hospitality Institute who has detailed knowledge of the candidate's professional ability. The final closing date for nominations is Friday 26th of August, 2022.

**NB:** Interviews for the shortlisted candidates for all categories will be held between Monday 26th of September and Friday 30th of September. Shortlisted Candidates will be notified two weeks prior to their interview date and must be available to attend for interview.

To nominate in this category, please click [here](#).



## **HOSPITALITY MANAGER OF THE YEAR - HUMAN RESOURCES & TRAINING**

### **NOMINATION PROCESS**

Nominations are open to all IHI Members who are entitled to submit nominations. If you are not an IHI Member and wish to nominate, contact the IHI office for Membership details on 01 662 4790.

The nomination form is to be completed by both the nominator and nominee.

\*Please note, that the CPD and Your Current Role sections are to be completed by the nominee.

A panel of IHI Judges made up of senior industry figures working to shortlist a minimum of 3 to a maximum of 5 candidates per category. The successful short-listed candidates are called to interview. Each nominee is scored by the judging panel based on their interview and the winner of each award is announced at the IHI Founders Evening & Hospitality Management Awards.

### **WHO SHOULD BE NOMINATED**

Human Resource & Training Managers in the Irish Hospitality Industry within an individual property or who work in a group capacity.

### **CRITERIA & NOMINATION DETAILS**

#### **Criteria:**

- A proven track record of people management skills in their organisation.
- The ability to communicate and interact effectively with team members and business management.
- Display leadership skills and competencies in conflict and resolution.
- Strategic thinking to successfully shape and help lead the organisation.
- The ability to successfully manage cultural diversity in the workplace.
- Display innovation in the areas of employee recruitment and retention
- Training & career development across each department in the organisation.
- A detailed understanding of HR legislation.
- Evidence of continuous professional development within their role.

#### **Nomination Details:**

Candidates for this award must be nominated by a current member of the Irish Hospitality Institute who has detailed knowledge of the candidate's professional ability. The final closing date for nominations is Friday 26th of August, 2022.

**NB:** Interviews for the shortlisted candidates for all categories will be held between Monday 26th and Friday 30th of September. Shortlisted Candidates will be notified two weeks prior to their interview date and must be available to attend for interview.

**To nominate in this category, please click [here](#).**

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## HOSPITALITY MANAGER OF THE YEAR - CATERING

### NOMINATION PROCESS

Nominations are open to IHI Members who are entitled to submit nominations. If you are not an IHI Member and wish to nominate, contact the IHI office for Membership details on 01 662 4790.

The nomination form is to be completed by both the nominator and nominee.

\*Please note, that the CPD and Your Current Role sections are to be completed by the nominee.

A panel of IHI Judges made up of senior industry figures working to shortlist a minimum of 3 to a maximum of 5 candidates per category. The successful short-listed candidates are called to interview. Each nominee is scored by the judging panel based on their interview and the winner of each award is announced at the IHI Founders Evening & Hospitality Management Awards.

### WHO SHOULD BE NOMINATED

Catering Managers in the Irish Catering Industry in an individual or group role.

### CRITERIA & NOMINATION DETAILS

#### Criteria:

- Highly self-motivated with excellent interpersonal, leadership and communication skills, displaying excellence in communicating with clients and team members alike.
- Display an ability to meet challenging objectives in the catering organisation.
- A proven track record of people management skills in their organisation.
- Display a contribution to budgets, forecasting and cost control in their organisation.
- Creative menu planning and food quality control.
- Demonstrate a successful track record of developing food and service-based initiatives in a sizeable catering operation renowned for its quality food offering.
- Evidence of continuous professional development within their role.

#### Nomination Details:

Candidates for this award must be nominated by a current member of the Irish Hospitality Institute who has detailed knowledge of the candidate's professional ability. The final closing date for nominations is Friday 26th of August, 2022.

**NB:** Interviews for the shortlisted candidates for all categories will be held between Monday 26th of September and Friday 30th of September. Shortlisted Candidates will be notified two weeks prior to their interview date and must be available to attend for interview.

**To nominate in this category, please click [here](#).**

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# HOSPITALITY MANAGER OF THE YEAR - ENVIRONMENTAL & FACILITIES

## NOMINATION PROCESS

Nominations are open to IHI Members who are entitled to submit nominations. If you are not an IHI Member and wish to nominate, contact the IHI office for Membership details on 01 662 4790.

The nomination form is to be completed by both the nominator and nominee.

\*Please note, that the CPD and Your Current Role sections are to be completed by the nominee.

A panel of IHI Judges made up of senior industry figures working to shortlist a minimum of 3 to a maximum of 5 candidates per category. The successful short-listed candidates are called to interview. Each nominee is scored by the judging panel based on their interview and the winner of each award is announced at the IHI Founders Evening & Hospitality Management Awards.

## WHO SHOULD BE NOMINATED

Environmental & Facilities Managers in the Irish Hospitality Industry, who have made substantive environmental and facility improvements within the Industry, an individual business, group, or who have facilitated or supported environmental best practices in the sector.

## CRITERIA & NOMINATION DETAILS

### Criteria:

- The individual must have delivered an environmental programme of exceptional quality within a group or company or within the Irish Tourism Industry.
- Demonstrate environmental improvements as a result of their actions and input.
- Illustrate how their performance has resulted in sustainable environmental management practices in the business.
- Show an awareness of global trends in environmental property management.
- Display an awareness of the costs and cost benefits associated with delivering environmental programmes.
- Strong communication, interpersonal skills and the ability to work with and influence other departments in their organisation from an environmental perspective.
- Evidence of continuous professional development within their role.

### Nomination Details:

Candidates for this award must be nominated by a current member of the Irish Hospitality Institute who has detailed knowledge of the candidate's professional ability. The final closing date for nominations is Friday 26th of August, 2022.

**NB:** Interviews for the shortlisted candidates for all categories will be held between Monday 26th of September and Friday 30th of September. Shortlisted Candidates will be notified two weeks prior to their interview date and must be available to attend for interview.

To nominate in this category, please click [here](#).



## HOSPITALITY MANAGER OF THE YEAR - REVENUE

### NOMINATION PROCESS

Nominations are open to all IHI Members who are entitled to submit nominations. If you are not an IHI Member and wish to nominate, contact the IHI office for Membership details on 01 662 4790.

The nomination form is to be completed by both the nominator and nominee.

\*Please note, that the CPD and Your Current Role sections are to be completed by the nominee.

A panel of IHI Judges made up of senior industry figures working to shortlist a minimum of 3 to a maximum of 5 candidates per category. The successful short-listed candidates are called to interview. Each nominee is scored by the judging panel based on their interview and the winner of each award is announced at the IHI Founders Evening & Hospitality Management Awards.

### WHO SHOULD BE NOMINATED

Revenue Managers in the Irish Hospitality Industry within an individual property or who work in a group capacity.

### CRITERIA & NOMINATION DETAILS

#### Criteria:

- An exceptional ability to manage and fulfil the objectives for which they are responsible.
- A proven record in Revenue Management and be the dedicated revenue resource for their business.
- Demonstrate clear, tangible actions that they have taken in the Revenue Management area to support and drive revenue and incremental revenue for their business.
- The nominee should be familiar with current industry trends and Revenue Management practices.
- The nominee must be responsible for financial and qualitative results in this area and be able to discuss how their revenue management strategy contributes to the overall success of their business.
- Evidence of continuous professional development within their role.

#### Nomination Details:

Candidates for this award must be nominated by a current member of the Irish Hospitality Institute who has detailed knowledge of the candidate's professional ability. The final closing date for nominations is Friday 26th of August, 2022.

**NB:** Interviews for the shortlisted candidates for all categories will be held between Monday 26th of September and Friday 30th of September. Shortlisted Candidates will be notified two weeks prior to their interview date and must be available to attend for interview.

**To nominate in this category, please click [here](#).**

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## **HOSPITALITY MANAGER OF THE YEAR - FINANCE**

### **NOMINATION PROCESS**

Nominations are open to all IHI Members who are entitled to submit nominations. If you are not an IHI Member and wish to nominate, contact the IHI office for Membership details on 01 662 4790.

The nomination form is to be completed by both the nominator and nominee.

\*Please note, that the CPD and Your Current Role sections are to be completed by the nominee.

A panel of IHI Judges made up of senior industry figures working to shortlist a minimum of 3 to a maximum of 5 candidates per category. The successful short-listed candidates are called to interview. Each nominee is scored by the judging panel based on their interview and the winner of each award is announced at the IHI Founders Evening & Hospitality Management Awards.

### **WHO SHOULD BE NOMINATED**

Finance Managers in the Irish Hospitality Industry within an individual property or who work in a group capacity.

### **CRITERIA & NOMINATION DETAILS**

#### **Criteria:**

- A minimum of 5 years experience working in a Finance Manager role within an individual property or in a group capacity.
- Demonstrate a track record of achieving the highest standards in the financial management of the business.
- Preparation and Implementation of annual budgets and forecasting.
- Provide timely and accurate financial statements
- Ensure that all financial regulations are met, through the maintenance of adequate systems of internal control.
- Prepare capital reviews as required by the General/Hotel Manager and/or accountancy and Finance Department.
- Provide support and leadership to the accounting and finance team
- Build financial awareness among colleagues in the management team.
- Evidence of continuous professional development within their role.

#### **Nomination Details:**

Candidates for this award must be nominated by a current member of the Irish Hospitality Institute who has detailed knowledge of the candidate's professional ability. The final closing date for nominations is Friday 26th of August, 2022.

**NB:** Interviews for the shortlisted candidates for all categories will be held between Monday 26th of September and Friday 30th of September. Shortlisted Candidates will be notified two weeks prior to their interview date and must be available to attend for interview.

**To nominate in this category, please click [here](#).**

## **HOSPITALITY MANAGER OF THE YEAR - FOOD & BEVERAGE**

### **NOMINATION PROCESS**

Nominations are open to all IHI Members who are entitled to submit nominations. If you are not an IHI Member and wish to nominate, contact the IHI office for Membership details on 01 662 4790.

The nomination form is to be completed by both the nominator and nominee.

\*Please note, that the CPD and Your Current Role sections are to be completed by the nominee.

A panel of IHI Judges made up of senior industry figures working to shortlist a minimum of 3 to a maximum of 5 candidates per category. The successful short-listed candidates are called to interview. Each nominee is scored by the judging panel based on their interview and the winner of each award is announced at the IHI Founders Evening & Hospitality Management Awards.

### **WHO SHOULD BE NOMINATED**

Food and Beverage Managers in the Irish Hospitality Industry within an individual property or who work in a group capacity.

### **CRITERIA & NOMINATION DETAILS**

#### **Criteria:**

- Demonstrate the ability to deliver excellent service quality.
- Display sound modern commercial awareness in the Food and Beverage department.
- Highly self-motivated with excellent interpersonal, leadership and communication skills, displaying excellence in communicating with clients and team members alike.
- The ability to operate effectively across departments in delivering food and beverage service within the business.
- Proven to have positively impacted the organisation's F&B service offering in terms of revenue, customer service and quality.
- Be familiar with international food and beverage trends.
- Effective staffing, training, development and motivation of the team.
- Strong awareness of cost control within the department, including labour costs.
- Evidence of continuous professional development within their role.

#### **Nomination Details:**

Candidates for this award must be nominated by a current member of the Irish Hospitality Institute who has detailed knowledge of the candidate's professional ability. The final closing date for nominations is Friday 26th of August, 2022.

**NB:** Interviews for the shortlisted candidates for all categories will be held between Monday 26th of September and Friday 30th of September. Shortlisted Candidates will be notified two weeks prior to their interview date and must be available to attend for interview.

**To nominate in this category, please click [here](#).**

## HOSPITALITY MANAGER OF THE YEAR - SALES & MARKETING

### NOMINATION PROCESS

Nominations are open to all IHI Members who are entitled to submit nominations. If you are not an IHI Member and wish to nominate, contact the IHI office for Membership details on 01 662 4790.

The nomination form is to be completed by both the nominator and nominee.

\*Please note, that the CPD and Your Current Role sections are to be completed by the nominee.

A panel of IHI Judges made up of senior industry figures working to shortlist a minimum of 3 to a maximum of 5 candidates per category. The successful short-listed candidates are called to interview. Each nominee is scored by the judging panel based on their interview and the winner of each award is announced at the IHI Founders Evening & Hospitality Management Awards.

### WHO SHOULD BE NOMINATED

Sales and Marketing Managers in the Irish Hospitality Industry within an individual property or who work in a group capacity.

### CRITERIA & NOMINATION DETAILS

#### Criteria:

- A target and results-driven individual with a proven ability to generate business development opportunities and deliver resulting sales.
- A team leader with strong communication, excellent interpersonal skills and the ability to work with and influence other departments in the hotel.
- Building their business brand and management of traditional Marketing campaigns
- Display an innovative approach to digital and online marketing.
- Display their contribution to budgets and forecasting in their organisation.
- Effective use of planning in their role and how this contributes to the overall strategy within the business.
- Demonstrate an understanding of the current industry and global marketing trends.
- Evidence of continuous professional development within their role.

#### Nomination Details

Candidates for this award must be nominated by a current member of the Irish Hospitality Institute who has detailed knowledge of the candidate's professional ability. The final closing date for nominations is Friday 26th of August, 2022.

**NB:** Interviews for the shortlisted candidates for all categories will be held between Monday 26th of September and Friday 30th of September. Shortlisted Candidates will be notified two weeks prior to their interview date and must be available to attend for interview.

**To nominate in this category, please click [here](#).**

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## HOSPITALITY MANAGER OF THE YEAR - EXECUTIVE HEAD CHEF

### NOMINATION PROCESS

Nominations are open to all IHI Members who are entitled to submit nominations. If you are not an IHI Member and wish to nominate, contact the IHI office for Membership details on 01 662 4790.

The nomination form is to be completed by both the nominator and nominee.

\*Please note, that the CPD and Your Current Role sections are to be completed by the nominee.

A panel of IHI Judges made up of senior industry figures working to shortlist a minimum of 3 to a maximum of 5 candidates per category. The successful short-listed candidates are called to interview. Each nominee is scored by the judging panel based on their interview and the winner of each award is announced at the IHI Founders Evening & Hospitality Management Awards.

### WHO SHOULD BE NOMINATED

Executive Head Chefs/Head Chefs in the Irish Hospitality Industry with overall responsibility for their kitchen within an individual property or catering unit.

### CRITERIA & NOMINATION DETAILS

#### Criteria:

- At least three years of experience in an Executive Chef or Kitchen Management.
- A demonstrable ability to manage all aspects of the kitchen.
- Excellent leadership, interpersonal and communication skills to communicate with the kitchen team and colleagues throughout the property.
- Display excellence in managing budgets, food purchasing and cost controls.
- Evidence of workplace safety and detailed knowledge of kitchen hygiene legislation.
- Creative menu planning, food presentation and quality control.
- Display evidence of effective training and development of the kitchen team.
- Evidence of continuous professional development within their role.

#### Nomination Details:

Candidates for this award must be nominated by a current member of the Irish Hospitality Institute who has detailed knowledge of the candidate's professional ability. The final closing date for nominations is Friday 26th of August, 2022.

**NB:** Interviews for the shortlisted candidates for all categories will be held between Monday 26th of September and Friday 30th of September. Shortlisted Candidates will be notified two weeks prior to their interview date and must be available to attend for interview.

To nominate in this category, please click [here](#).

# HOSPITALITY MANAGER OF THE YEAR - HOTEL DEPUTY GENERAL MANAGER

## NOMINATION PROCESS

Nominations are open to all IHI Members who are entitled to submit nominations. If you are not an IHI Member and wish to nominate, contact the IHI office for Membership details on 01 662 4790.

The application form is to be completed by both the nominator and nominee.

\*Please note, that the CPD and Your Current Role sections are to be completed by the nominee.

A panel of IHI Judges made up of senior industry figures working to shortlist a minimum of 3 to a maximum of 5 candidates per category. The successful short-listed candidates are called to interview. Each nominee is scored by the judging panel based on their interview and the winner of each award is announced at the IHI Founders Evening & Hospitality Management Awards.

## WHO SHOULD BE NOMINATED

Hotel Deputy General Managers in the Irish Hotel Industry in an individual property.

## CRITERIA & NOMINATION DETAILS

### Criteria:

- At least three years of experience in a Management position at any level in the Hospitality Industry.
- Evidence of strong communication and interpersonal skills both with management colleagues and the team.
- To ensure the necessary support is given to the Department Managers and Supervisors when needed.
- Display strong business acumen and commercial awareness.
- Display evidence of operations excellence across each department in the hotel.
- Demonstrate support provided to the General Manager in making key decisions.
- Contribute to the overall profitability of the hotel, through monitoring revenue, budgets and cost control.
- Leading a team of motivated and engaged colleagues to deliver customer satisfaction in the business.
- Evidence of continuous professional development within their role.

### Nomination Details:

Candidates for this award must be nominated by a current member of the Irish Hospitality Institute who has detailed knowledge of the candidate's professional ability. The final closing date for nominations is Friday 26th of August, 2022.

**NB:** Interviews for the shortlisted candidates for all categories will be held between Monday 26th of September and Friday 30th of September. Shortlisted Candidates will be notified two weeks prior to their interview date and must be available to attend for interview.

To nominate in this category, please click [here](#).

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## HOSPITALITY MANAGER OF THE YEAR – HOTEL GENERAL MANAGER

### NOMINATION PROCESS

Nominations are open to all IHI Members who are entitled to submit nominations. If you are not an IHI Member and wish to nominate, contact the IHI office for Membership details on 01 662 4790.

The nomination form is to be completed by both the nominator and nominee.

\*Please note, that the CPD and Your Current Role sections are to be completed by the nominee.

A panel of IHI Judges made up of senior industry figures working to shortlist a minimum of 3 to a maximum of 5 candidates per category. The successful short-listed candidates are called to interview. Each nominee is scored by the judging panel based on their interview and the winner of each award is announced at the IHI Founders Evening & Hospitality Management Awards.

### WHO SHOULD BE NOMINATED

Hotel General Manager in the Irish Hospitality Industry, responsible for managing an individual property.

### CRITERIA & NOMINATION DETAILS

#### Criteria:

- A minimum of five years' experience in a General Management role with an individual property.
- A business leader displaying strong communication and interpersonal skills both with the management team and across the business.
- An exceptional ability to manage their property, demonstrating how Hotel KPIs are delivered.
- Display the characteristics associated with financial acumen and sound modern commercial judgement.
- Display the ability to articulate the business mission and values to the team.
- Evidence of continual professional development in the area of senior management.
- Effective management of the hotel's reputation and display their positive contribution to the same.
- Display innovation in the field of hospitality management and an awareness of global industry trends.
- Evidence of continuous professional development within their role.

#### Nomination Details:

Candidates for this award must be nominated by a current member of the Irish Hospitality Institute who has detailed knowledge of the candidate's professional ability. The final closing date for nominations is Friday 26th of August, 2022.

**NB:** Interviews for the shortlisted candidates for all categories will be held between Monday 26th of September and Friday 30th of September. Shortlisted Candidates will be notified two weeks prior to their interview date and must be available to attend for interview.

To nominate in this category, please click [here](#).

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