



IRISH HOSPITALITY INSTITUTE

# 2023 Hospitality Management Awards

## NOMINATION GUIDE



# 2023 IHI Hospitality Management Award Sponsors



# Index Page

4	About the IHI Hospitality Management Awards
5	Nomination Process
6	Hospitality Graduate of the Year
8	Young Hospitality Manager of the Year
9	Hospitality Employee of the Year
10	Hospitality Manager of the Year - Human Resources & Training
11	Hospitality Manager of the Year - Catering General Manager
12	Hospitality Manager of the Year - Environmental
13	Hospitality Manager of the Year - Revenue
14	Hospitality Manager of the Year - Finance
15	Hospitality Manager of the Year - Food & Beverage
16	Hospitality Manager of the Year - Conference & Events
17	Hospitality Manager of the Year - Sales & Marketing
18	Hospitality Manager of the Year - Executive Head Chef
19	Hospitality Manager of the Year - Hotel Deputy General Manager
20	Hospitality Manager of the Year - Hotel General Manager



## **IHI Hospitality Management Awards**

Established in 1966, the Irish Hospitality Institute (IHI) is the professional membership body for hospitality, tourism, and catering professionals in Ireland. Since its foundation, the IHI has promoted professional development and lifelong learning through the delivery of seminars, conferences, networking opportunities, management development & training initiatives.

The IHI Hospitality Management Awards (HMAs) is a prestigious annual event that recognises and celebrates what is best about our industry, our "People". By nominating your manager/s or colleague/s you will be recognising their commitment and professionalism to the industry and granting them the opportunity to receive one of these esteemed awards.

It is essential to note that IHI HMAs are solely in recognition of the individuals' professionalism, dedication, and excellence in our Industry. Through a comprehensive judging process, nominees are assessed on their leadership, technical skills, thirst for continuous learning, and the energy and innovation they bring to their role.

Across 14 categories, a total of 42 Judges will independently pre-screen nominations within their allocated category (3 Judges per category). The top 3-5 nominees are then shortlisted within each category and are asked to attend an interview with the allocated judges. The judging panel scores each nominee based on their interview and the winner of each award is announced at the IHI Founders Evening & Hospitality Management Awards.

### **Critical Dates for Your Diary**

Opening date, Wednesday, 12th of July

The closing date for Nominations is Wednesday 23rd August

Closing date for Graduate of the Year, Thursday 14th September

Interviews are to be held from Monday, 2nd to Wednesday 4th of October

Graduate of the Year Interviews, Tuesday, 10th October

Successful nominees will be advised of the Interview date and time from Wednesday, 6th September. Candidates must be available to attend interviews on these dates. In the event the candidate is unable to attend on the day physically, please note the Candidate nomination may need to be withdrawn.

The IHI Founders Evening & Hospitality Management Awards 2023 will take place on **Thursday, 23rd November 2023, at Clayton Hotel, Burlington Road, Dublin.**

## Nomination Process

The IHI HMAs nomination platform (Award Force) will open on the 12th of July, 2023. IHI Members will receive a link to the platform where they will be invited to create a login and commence the nomination process.

## Things to Remember

- There are fourteen Award Categories in which to nominate.
- Nominating recognises the commitment and professionalism of individuals within your team.
- Please read the criteria for the category you are nominating within.
- Be sure your nominee is working within the role you are nominating them for.
- All information provided to the IHI is used only for the purpose of the awards process.
- Please review your nomination prior to submission, ensuring all the relevant information is accurate.
- IHI members are eligible to nominate a total of two individuals.
- It is imperative that you dedicate time to your nomination and not leave it to the last minute.



# HOSPITALITY GRADUATE OF THE YEAR

## NOMINATION PROCESS

Nominations are open to IHI Members entitled to submit nominations. If you are not an IHI Member and would like to nominate, you can contact the IHI office for Membership details at 01 662 4790.

The nomination form is to be completed by both the nominator and the nominee.

*\*Please note, the nominee should complete the CPD and Your Current Role sections.*

A panel of IHI Judges made up of senior industry figures working to shortlist a minimum of 3 to a maximum of 5 candidates per category. The successful short-listed candidates are called to interview. Each nominee is scored by the judging panel based on their interview and the winner of each award is announced at the IHI Founders Evening & Hospitality Management Awards.

## WHO SHOULD BE NOMINATED

University, Colleges and Institutes of Technology will be invited to nominate graduates from Hospitality and Event Management programmes who they believe demonstrated creativity in an academic environment and displays an aptitude for success. Please note, that all nominations must be endorsed by a current Irish Hospitality Institute Member.

## CRITERIA, ELIGIBILITY & NOMINATION DETAILS

### Criteria:

- Nominated candidates must demonstrate expertise in the following areas:
- Provide an example of learnings from college which have made them more effective managers or supervisors.
- Demonstrate excellence in customer care
- Display strong interpersonal and communication skills within your team
- Display leadership skills be they in a college project or work situation
- Display awareness and understanding of industry trends.
- Identify and give examples of key achievements in your current role.

### Eligibility:

- Nominees must be graduates of the 2022 graduating class from a Hospitality and Event Management programme up to and including Honours Degree level.
- Nominations should be made by a College representative.
- Following receipt of completed nominations, a shortlist will be drawn up by an independent industry representative adjudication panel.
- Shortlisted candidates will then be invited to interview.

**Nomination Details:**

Candidates for this award must be nominated by a College or Institute of Technology representative who is a current member of the Irish Hospitality Institute and who has detailed knowledge of the candidate's academic performance. The final closing date for nominations is Thursday the 14th of September 2023.

We recommend that the nominator takes advantage of the word count on each question to highlight the nominee's skills and achievements. Please note, the nomination can be saved as a draft and completed at a later stage, if required. Once you have submitted your application, you will receive an email confirming receipt of your nomination.

**NB:** Interviews for the shortlisted graduates will be held on the 10th of October 2023 Shortlisted Candidates will be notified two weeks before their interview date and must be available to attend for interview.

**To nominate in this category, please click [here](#).**

Sponsored by



## YOUNG HOSPITALITY MANAGER OF THE YEAR

### NOMINATION PROCESS

Nominations are open to IHI Members entitled to submit nominations. If you are not an IHI Member and would like to nominate, you can contact the IHI office for Membership details at 01 662 4790.

The nomination form is to be completed by both the nominator and the nominee.

*\*Please note, that the CPD and Your Current Role sections are to be completed by the nominee.*

A panel of IHI Judges made up of senior industry figures working to shortlist a minimum of 3 to a maximum of 5 candidates per category. The successful short-listed candidates are called to interview. Each nominee is scored by the judging panel based on their interview and the winner of each award is announced at the IHI Founders Evening & Hospitality Management Awards.

### WHO SHOULD BE NOMINATED

Young Managers in the Irish Hospitality Industry at all department levels.

### CRITERIA, ELIGIBILITY, & NOMINATION DETAILS

#### Criteria:

- Nominated candidates must demonstrate expertise in the following areas:
- Display an ability to maintain good relations with customers, personnel and their peers.
- A proven ability to motivate and lead within their department.
- A dedication to excellence in customer care within each department.
- Evidence of strong communication and interpersonal skills both with management colleagues and the team.
- Display awareness and understanding of industry trends.
- Evidence of continuous professional development within their role.

#### Eligibility:

- Nominees for the Young Manager of the Year must be 30 or younger on the 23rd of November 2023.

#### Nomination Details:

Candidates for this award must be nominated by a current member of the Irish Hospitality Institute who has detailed knowledge of the candidate's professional ability. The final closing date for nominations is Wednesday 23rd of August, 2023. We recommend that the nominator takes advantage of the word count on each question to highlight the nominee's skills and achievements.

**NB:** Interviews for the shortlisted candidates for all categories will be held between Monday 2nd of October and Wednesday 4th of October. Shortlisted Candidates will be notified two weeks before their interview date and must be available to attend for interview.

Sponsored by

**LEONARDO**  
Hotels

To nominate in this category, please click [here](#).



## HOSPITALITY EMPLOYEE OF THE YEAR

### NOMINATION PROCESS

Nominations are open to all IHI Members who are entitled to submit nominations. If you are not an IHI Member and would like to nominate, you can contact the IHI office for Membership details at 01 662 4790.

The nomination form is to be completed by both the nominator and the nominee.

*\*Please note, that the CPD and Your Current Role sections are to be completed by the nominee.*

A panel of IHI Judges is made up of senior industry figures working to shortlist a minimum of 3 to a maximum of 5 candidates per category. The successful short-listed candidates are called to interview. Each nominee is scored by the judging panel based on their interview and the winner of each award is announced at the IHI Founders Evening & Hospitality Management Awards.

### WHO SHOULD BE NOMINATED

Any employee that has demonstrated outstanding service and commitment to your hotel/organisation.

### CRITERIA, ELIGIBILITY & NOMINATION DETAILS

#### Criteria:

- Demonstrate evidence of continuous improvement, commitment to exceeding brand standards,
- Display a willingness to take on additional internal responsibilities or roles,
- Active participation in company initiatives and being an ambassador for their hotel/organisation. They will have evidence of continuous professional development and have been internally recognised for being exceptional in their hotel/organisation.

#### Eligibility:

The candidates must have two years of hospitality experience in any role. Following receipt of completed nominations, a shortlist will be drawn up by an independent industry representative adjudication panel.

#### Nomination Details:

Candidates for this award must be nominated by a current member of the Irish Hospitality Institute who has detailed knowledge of the candidate's professional ability. The final closing date for nominations is Wednesday 23rd of August, 2023

**NB:** Interviews for the shortlisted candidates for all categories will be held between Monday 2nd of October and Wednesday 4th of October. Shortlisted Candidates will be notified two weeks before their interview date and must be available to attend for interview.

To nominate in this category, please click [here](#).

Sponsored by



Recruitment & Hospitality Agency

## HOSPITALITY MANAGER OF THE YEAR - HUMAN RESOURCES & TRAINING

### NOMINATION PROCESS

Nominations are open to all IHI Members who are entitled to submit nominations. If you are not an IHI Member and would like to nominate, you can contact the IHI office for Membership details at 01 662 4790.

The nomination form is to be completed by both the nominator and the nominee.

*\*Please note, that the CPD and Your Current Role sections are to be completed by the nominee.*

A panel of IHI Judges made up of senior industry figures working to shortlist a minimum of 3 to a maximum of 5 candidates per category. The successful short-listed candidates are called to interview. Each nominee is scored by the judging panel based on their interview and the winner of each award is announced at the IHI Founders Evening & Hospitality Management Awards.

### WHO SHOULD BE NOMINATED

Human Resource & Training Managers in the Irish Hospitality Industry within an individual property or who works in a group capacity.

### CRITERIA & NOMINATION DETAILS

#### Criteria:

- A proven track record of people management skills in their organisation.
- The ability to communicate and interact effectively with team members and business management.
- Display leadership skills and competencies in conflict and resolution.
- Strategic thinking to successfully shape and help lead the organisation.
- The ability to successfully manage cultural diversity in the workplace.
- Display innovation in the areas of employee recruitment and retention
- Training & career development across each department in the organisation.
- A detailed understanding of HR legislation.
- Evidence of continuous professional development within their role.

#### Nomination Details:

Candidates for this award must be nominated by a current member of the Irish Hospitality Institute who has detailed knowledge of the candidate's professional ability. The final closing date for nominations is Wednesday 23rd of August, 2023.

**NB:** Interviews for the shortlisted candidates for all categories will be held between Monday 2nd of October and Wednesday 4th of October. Shortlisted Candidates will be notified two weeks before their interview date and must be available to attend for interview.

To nominate in this category, please click [here](#).

Sponsored by



## HOSPITALITY MANAGER OF THE YEAR - CATERING GENERAL MANAGER

### NOMINATION PROCESS

Nominations are open to IHI Members who are entitled to submit nominations. If you are not an IHI Member and would like to nominate, you can contact the IHI office for Membership details at 01 662 4790.

The nomination form is to be completed by both the nominator and the nominee.

*\*Please note, that the CPD and Your Current Role sections are to be completed by the nominee.*

A panel of IHI Judges made up of senior industry figures working to shortlist a minimum of 3 to a maximum of 5 candidates per category. The successful short-listed candidates are called to interview. Each nominee is scored by the judging panel based on their interview and the winner of each award is announced at the IHI Founders Evening & Hospitality Management Awards.

### WHO SHOULD BE NOMINATED

General managers in the Irish Catering Industry in an individual or group role.

### CRITERIA & NOMINATION DETAILS

#### Criteria:

- Highly self-motivated with excellent interpersonal, leadership and communication skills, displaying excellence in communicating with clients and team members alike.
- Display an ability to meet challenging objectives in the catering organisation.
- A proven track record of people management skills in their organisation.
- Display a contribution to budgets, forecasting and cost control in their organisation.
- Creative menu planning and food quality control.
- Demonstrate a successful track record of developing food and service-based initiatives in a sizeable catering operation renowned for its quality food offering.
- Evidence of continuous professional development within their role.

#### Nomination Details:

Candidates for this award must be nominated by a current member of the Irish Hospitality Institute who has detailed knowledge of the candidate's professional ability. The final closing date for nominations is Wednesday 23rd of August, 2023.

**NB:** Interviews for the shortlisted candidates for all categories will be held between Monday 2nd of October and Wednesday 4th of October. Shortlisted Candidates will be notified two weeks before their interview date and must be available to attend for interview.

**To nominate in this category, please click [here](#).**

Sponsored by



## HOSPITALITY MANAGER OF THE YEAR - ENVIRONMENTAL

### NOMINATION PROCESS

Nominations are open to IHI Members who are entitled to submit nominations. If you are not an IHI Member and would like to nominate, you can contact the IHI office for Membership details at 01 662 4790.

The nomination form is to be completed by both the nominator and the nominee.

*\*Please note, that the CPD and Your Current Role sections are to be completed by the nominee.*

A panel of IHI Judges made up of senior industry figures working to shortlist a minimum of 3 to a maximum of 5 candidates per category. The successful short-listed candidates are called to interview. Each nominee is scored by the judging panel based on their interview and the winner of each award is announced at the IHI Founders Evening & Hospitality Management Awards.

### WHO SHOULD BE NOMINATED

Environmental managers in the Irish Hospitality Industry, who have made substantive environmental and facility improvements within the Industry, an individual business, group, or who have facilitated or supported environmental best practices in the sector.

### CRITERIA & NOMINATION DETAILS

#### Criteria:

- The individual must have delivered an environmental programme of exceptional quality within a group or company or within the Irish Tourism Industry.
- Demonstrate environmental improvements as a result of their actions and input.
- Illustrate how their performance has resulted in sustainable environmental management practices in the business.
- Show an awareness of global trends in environmental property management.
- Display an awareness of the costs and cost benefits associated with delivering environmental programmes.
- Strong communication, interpersonal skills and the ability to work with and influence other departments in their organisation from an environmental perspective.
- Evidence of continuous professional development within their role.

#### Nomination Details:

Candidates for this award must be nominated by a current member of the Irish Hospitality Institute who has detailed knowledge of the candidate's professional ability. The final closing date for nominations is Wednesday 23rd of August, 2023.

**NB:** Interviews for the shortlisted candidates for all categories will be held between Monday 2nd of October and Wednesday 4th of October. Shortlisted Candidates will be notified two weeks before their interview date and must be available to attend for interview.

To nominate in this category, please click [here](#).

Sponsored by



## HOSPITALITY MANAGER OF THE YEAR - REVENUE

### NOMINATION PROCESS

Nominations are open to all IHI Members who are entitled to submit nominations. If you are not an IHI Member and would like to nominate, you can contact the IHI office for Membership details at 01 662 4790.

The nomination form is to be completed by both the nominator and the nominee.

*\*Please note, that the CPD and Your Current Role sections are to be completed by the nominee.*

A panel of IHI Judges made up of senior industry figures working to shortlist a minimum of 3 to a maximum of 5 candidates per category. The successful short-listed candidates are called to interview. Each nominee is scored by the judging panel based on their interview and the winner of each award is announced at the IHI Founders Evening & Hospitality Management Awards.

### WHO SHOULD BE NOMINATED

Revenue Managers in the Irish Hospitality Industry within an individual property or who work in a group capacity.

### CRITERIA & NOMINATION DETAILS

#### Criteria:

- An exceptional ability to manage and fulfil the objectives for which they are responsible.
- A proven record in Revenue Management and be the dedicated revenue resource for their business.
- Demonstrate clear, tangible actions that they have taken in the Revenue Management area to support and drive revenue and incremental revenue for their business.
- The nominee should be familiar with current industry trends and Revenue Management practices.
- The nominee must be responsible for financial and qualitative results in this area and be able to discuss how their revenue management strategy contributes to the overall success of their business.
- Evidence of continuous professional development within their role.

#### Nomination Details:

Candidates for this award must be nominated by a current member of the Irish Hospitality Institute who has detailed knowledge of the candidate's professional ability. The final closing date for nominations is Wednesday 23rd of August, 2023.

**NB:** Interviews for the shortlisted candidates for all categories will be held between Monday 2nd of October and Wednesday 4th of October. Shortlisted Candidates will be notified two weeks before their interview date and must be available to attend for interview.

**To nominate in this category, please click [here](#).**

Sponsored by



## HOSPITALITY MANAGER OF THE YEAR - FINANCE

### NOMINATION PROCESS

Nominations are open to all IHI Members who are entitled to submit nominations. If you are not an IHI Member and would like to nominate, you can contact the IHI office for Membership details at 01 662 4790.

The nomination form is to be completed by both the nominator and the nominee.

*\*Please note, that the CPD and Your Current Role sections are to be completed by the nominee.*

A panel of IHI Judges made up of senior industry figures working to shortlist a minimum of 3 to a maximum of 5 candidates per category. The successful short-listed candidates are called to interview. Each nominee is scored by the judging panel based on their interview and the winner of each award is announced at the IHI Founders Evening & Hospitality Management Awards.

### WHO SHOULD BE NOMINATED

Finance Managers in the Irish Hospitality Industry within an individual property or who work in a group capacity.

### CRITERIA & NOMINATION DETAILS

#### Criteria:

- A minimum of 5 years experience working in a Finance Manager role within an individual property or in a group capacity.
- Demonstrate a track record of achieving the highest standards in the financial management of the business.
- Preparation and Implementation of annual budgets and forecasting.
- Provide timely and accurate financial statements
- Ensure that all financial regulations are met, through the maintenance of adequate systems of internal control.
- Prepare capital reviews as required by the General/Hotel Manager and/or accountancy and Finance Department.
- Provide support and leadership to the accounting and finance team
- Build financial awareness among colleagues in the management team.
- Evidence of continuous professional development within their role.

#### Nomination Details:

Candidates for this award must be nominated by a current member of the Irish Hospitality Institute who has detailed knowledge of the candidate's professional ability. The final closing date for nominations is Wednesday 23rd of August, 2023

**NB:** Interviews for the shortlisted candidates for all categories will be held between Monday 2nd of October and Wednesday 4th of October. Shortlisted Candidates will be notified two weeks before their interview date and must be available to attend for interview.

To nominate in this category, please click [here](#).

Sponsored by



## HOSPITALITY MANAGER OF THE YEAR - FOOD & BEVERAGE

### NOMINATION PROCESS

Nominations are open to all IHI Members who are entitled to submit nominations. If you are not an IHI Member and would like to nominate, you can contact the IHI office for Membership details at 01 662 4790.

The nomination form is to be completed by both the nominator and the nominee.

*\*Please note, that the CPD and Your Current Role sections are to be completed by the nominee.*

A panel of IHI Judges made up of senior industry figures working to shortlist a minimum of 3 to a maximum of 5 candidates per category. The successful short-listed candidates are called to interview. Each nominee is scored by the judging panel based on their interview and the winner of each award is announced at the IHI Founders Evening & Hospitality Management Awards.

### WHO SHOULD BE NOMINATED

Food and Beverage Managers in the Irish Hospitality Industry within an individual property or who work in a group capacity.

### CRITERIA & NOMINATION DETAILS

#### Criteria:

- Demonstrate the ability to deliver excellent service quality.
- Display sound modern commercial awareness in the Food and Beverage department.
- Highly self-motivated with excellent interpersonal, leadership and communication skills, displaying excellence in communicating with clients and team members alike.
- The ability to operate effectively across departments in delivering food and beverage service within the business.
- Proven to have positively impacted the organisation's F&B service offering in terms of revenue, customer service and quality.
- Be familiar with international food and beverage trends.
- Effective staffing, training, development and motivation of the team.
- Strong awareness of cost control within the department, including labour costs.
- Evidence of continuous professional development within their role.

#### Nomination Details:

Candidates for this award must be nominated by a current member of the Irish Hospitality Institute who has detailed knowledge of the candidate's professional ability. The final closing date for nominations is Wednesday 23rd of August, 2023.

**NB:** Interviews for the shortlisted candidates for all categories will be held between Monday 2nd of October and Wednesday 4th of October. Shortlisted Candidates will be notified two weeks before their interview date and must be available to attend for interview.

To nominate in this category, please click [here](#).

Sponsored by

**THE FIRM**  
HOSPITALITY RECRUITMENT

## HOSPITALITY MANAGER OF THE YEAR - CONFERENCE & EVENTS

### NOMINATION PROCESS

Nominations are open to all IHI Members who are entitled to submit nominations. If you are not an IHI Member and would like to nominate, you can contact the IHI office for Membership details at 01 662 4790.

The nomination form is to be completed by both the nominator and the nominee.

\*Please note, that the CPD and Your Current Role sections are to be completed by the nominee.

A panel of IHI Judges made up of senior industry figures working to shortlist a minimum of 3 to a maximum of 5 candidates per category. The successful short-listed candidates are called to interview. Each nominee is scored by the judging panel based on their interview and the winner of each award is announced at the IHI Founders Evening & Hospitality Management Awards.

### WHO SHOULD BE NOMINATED

Conference & Events Managers in the Irish Hospitality Industry within an individual property or who work in a group capacity.

### CRITERIA & NOMINATION DETAILS

#### Criteria:

- A highly self-motivated individual with excellent organisational, interpersonal and leadership skills.
- A target-driven individual with a proven ability to generate business opportunities.
- Proven track record of customer enquiry conversions to sales.
- Displays excellent communication with clients and team members alike.
- The nominee should have an innovative approach to conferences & events.
- Display their contribution to budgets and forecasting in their organisation.
- The ability to work with and influence other departments within the business.
- Effective use of planning in their role and how this contributes to the overall strategy within the business.
- Demonstrate an understanding of the current industry and global marketing trends.
- Evidence of continuous professional development within their role.

#### Nomination Details:

Candidates for this award must be nominated by a current member of the Irish Hospitality Institute who has detailed knowledge of the candidate's professional ability. The final closing date for nominations is Wednesday 23rd of August, 2023.

**NB:** Interviews for the shortlisted candidates for all categories will be held between Monday 2nd of October and Wednesday 4th of October. Shortlisted Candidates will be notified two weeks before their interview date and must be available to attend for interview.

To nominate in this category, please click [here](#).





## HOSPITALITY MANAGER OF THE YEAR - SALES & MARKETING

### NOMINATION PROCESS

Nominations are open to all IHI Members who are entitled to submit nominations. If you are not an IHI Member and would like to nominate, you can contact the IHI office for Membership details at 01 662 4790.

The nomination form is to be completed by both the nominator and the nominee.

*\*Please note, that the CPD and Your Current Role sections are to be completed by the nominee.*

A panel of IHI Judges made up of senior industry figures working to shortlist a minimum of 3 to a maximum of 5 candidates per category. The successful short-listed candidates are called to interview. Each nominee is scored by the judging panel based on their interview and the winner of each award is announced at the IHI Founders Evening & Hospitality Management Awards.

### WHO SHOULD BE NOMINATED

Sales and Marketing Managers in the Irish Hospitality Industry within an individual property or who work in a group capacity.

### CRITERIA & NOMINATION DETAILS

#### Criteria:

- A target and results-driven individual with a proven ability to generate business development opportunities and deliver resulting sales.
- A team leader with strong communication, excellent interpersonal skills and the ability to work with and influence other departments in the hotel.
- Building their business brand and management of traditional and digital marketing campaigns.
- Display an innovative approach to marketing.
- Display their contribution to budgets and forecasting in their organisation.
- Effective use of planning in their role and how this contributes to the overall strategy within the business.
- Demonstrate an understanding of the current industry and global marketing trends.
- Evidence of continuous professional development within their role.

#### Nomination Details

Candidates for this award must be nominated by a current member of the Irish Hospitality Institute who has detailed knowledge of the candidate's professional ability. The final closing date for nominations is Wednesday 23rd of August, 2023.

**NB:** Interviews for the shortlisted candidates for all categories will be held between Monday 2nd of October and Wednesday 4th of October. Shortlisted Candidates will be notified two weeks before their interview date and must be available to attend for interview.

**To nominate in this category, please click [here](#).**

## **HOSPITALITY MANAGER OF THE YEAR - EXECUTIVE HEAD CHEF**

### **NOMINATION PROCESS**

Nominations are open to all IHI Members who are entitled to submit nominations. If you are not an IHI Member and would like to nominate, you can contact the IHI office for Membership details at 01 662 4790.

The nomination form is to be completed by both the nominator and the nominee.

*\*Please note, that the CPD and Your Current Role sections are to be completed by the nominee.*

A panel of IHI Judges made up of senior industry figures working to shortlist a minimum of 3 to a maximum of 5 candidates per category. The successful short-listed candidates are called to interview. Each nominee is scored by the judging panel based on their interview and the winner of each award is announced at the IHI Founders Evening & Hospitality Management Awards.

### **WHO SHOULD BE NOMINATED**

Executive Head Chefs/Head Chefs in the Irish Hospitality Industry with overall responsibility for their kitchen within an individual property or catering unit.

### **CRITERIA & NOMINATION DETAILS**

#### **Criteria:**

- At least three years of experience as an Executive Head Chef role.
- A demonstrable ability to manage all aspects of the kitchen.
- Excellent leadership, interpersonal and communication skills to communicate with the kitchen team and colleagues throughout the property.
- Display excellence in managing budgets, food purchasing and cost controls.
- Evidence of workplace safety and detailed knowledge of kitchen hygiene legislation.
- Creative menu planning, food presentation and quality control.
- Display evidence of effective training and development of the kitchen team.
- Evidence of continuous professional development within their role.

#### **Nomination Details:**

Candidates for this award must be nominated by a current member of the Irish Hospitality Institute who has detailed knowledge of the candidate's professional ability. The final closing date for nominations is Wednesday 23rd of August, 2023.

**NB:** Interviews for the shortlisted candidates for all categories will be held between Monday 2nd of October and Wednesday 4th of October. Shortlisted Candidates will be notified two weeks before their interview date and must be available to attend for interview.

**To nominate in this category, please click [here](#).**

# HOSPITALITY MANAGER OF THE YEAR - HOTEL DEPUTY GENERAL MANAGER

## NOMINATION PROCESS

Nominations are open to all IHI Members who are entitled to submit nominations. If you are not an IHI Member and would like to nominate, you can contact the IHI office for Membership details at 01 662 4790.

The nomination form is to be completed by both the nominator and the nominee.

\*Please note, that the CPD and Your Current Role sections are to be completed by the nominee.

A panel of IHI Judges made up of senior industry figures working to shortlist a minimum of 3 to a maximum of 5 candidates per category. The successful short-listed candidates are called to interview. Each nominee is scored by the judging panel based on their interview and the winner of each award is announced at the IHI Founders Evening & Hospitality Management Awards.

## WHO SHOULD BE NOMINATED

Hotel Deputy General Managers in the Irish Hotel Industry in an individual property.

## CRITERIA & NOMINATION DETAILS

### Criteria:

- At least three years of experience in a Management position at any level in the Hospitality Industry.
- Evidence of strong communication and interpersonal skills both with management colleagues and the team.
- To ensure the necessary support is given to the Department Managers and Supervisors when needed.
- Display strong business acumen and commercial awareness.
- Display evidence of operations excellence across each department in the hotel.
- Demonstrate support provided to the General Manager in making key decisions.
- Contribute to the overall profitability of the hotel, through monitoring revenue, budgets and cost control.
- Leading a team of motivated and engaged colleagues to deliver customer satisfaction in the business.
- Evidence of continuous professional development within their role.

### Nomination Details:

Candidates for this award must be nominated by a current member of the Irish Hospitality Institute who has detailed knowledge of the candidate's professional ability. The final closing date for nominations is Wednesday 23rd of August, 2023.

**NB:** Interviews for the shortlisted candidates for all categories will be held between Monday 2nd of October and Wednesday 4th of October. Shortlisted Candidates will be notified two weeks before their interview date and must be available to attend for interview.

To nominate in this category, please click [here](#).

Sponsored by



## HOSPITALITY MANAGER OF THE YEAR – HOTEL GENERAL MANAGER

### NOMINATION PROCESS

Nominations are open to all IHI Members who are entitled to submit nominations. If you are not an IHI Member and would like to nominate, you can contact the IHI office for Membership details at 01 662 4790.

The nomination form is to be completed by both the nominator and the nominee.

\*Please note, that the CPD and Your Current Role sections are to be completed by the nominee.

A panel of IHI Judges made up of senior industry figures working to shortlist a minimum of 3 to a maximum of 5 candidates per category. The successful short-listed candidates are called to interview. Each nominee is scored by the judging panel based on their interview and the winner of each award is announced at the IHI Founders Evening & Hospitality Management Awards.

### WHO SHOULD BE NOMINATED

Hotel General Manager in the Irish Hospitality Industry, responsible for managing an individual property.

### CRITERIA & NOMINATION DETAILS

#### Criteria:

- A minimum of five years' experience in a General Management role with an individual property.
- A business leader displaying strong communication and interpersonal skills both with the management team and across the business.
- An exceptional ability to manage their property, demonstrating how Hotel KPIs are delivered.
- Display the characteristics associated with financial acumen and sound modern commercial judgement.
- Display the ability to articulate the business mission and values to the team.
- Evidence of continual professional development in the area of senior management.
- Effective management of the hotel's reputation and display their positive contribution to the same.
- Display innovation in the field of hospitality management and an awareness of global industry trends.

#### Nomination Details:

Candidates for this award must be nominated by a current member of the Irish Hospitality Institute who has detailed knowledge of the candidate's professional ability. The final closing date for nominations is Wednesday 23rd of August, 2023.

**NB:** Interviews for the shortlisted candidates for all categories will be held between Monday 2nd of October and Wednesday 4th of October. Shortlisted Candidates will be notified two weeks before their interview date and must be available to attend for interview.

To nominate in this category, please click [here](#).





IRISH HOSPITALITY INSTITUTE

